



Moorfields Eye Charity

Scientific Advisory Panel - Application Pack

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1 Introduction to Moorfields Eye Charity

The principal way we support Moorfields Eye Hospital NHS Foundation Trust (Moorfields) is by providing financial support, through grant making. In addition our activities include the provision of non-financial support, eg advice and partnership making, and we use our other resources of knowledge, expertise and time. We are working to provide a new world class facility for integrated clinical care, teaching and research in eye health by Moorfields and its partner, University College London's Institute of Ophthalmology, in London's medical and scientific quarter by 2024. The new facility will benefit millions of patients in London, the UK and across the world.

Our philanthropic support is not just for building projects however. We also fund new equipment, pioneering research, training of current and future healthcare professionals, development of Moorfields' staff to ensure the care they provide is outstanding, public education about eye health, and improving the experience for Moorfields patients and their families.



Core belief

Our sight is a critically important sense. Sadly sight loss is an increasing reality for many people. In the UK an ageing population is adding to the challenge, resulting in greater and more complicated demand for eye services. This is why we are motivated by the core belief that people's sight matters.



Mission

Supporting Moorfields to discover, develop and deliver the best eye care.



Vision

Supporting Moorfields in a new world class eye health facility for integrated clinical care, teaching and research, benefiting patients across London, the UK and around the world.

Our strategy outlines five main objectives which include ambitions to:

- Develop a new research, education and clinical care centre in the Kings Cross/St Pancras area by 2024 in partnership with Moorfields Eye Hospital and UCL.
- Be the leading charity for research into eye health.
- Help Moorfields deliver outstanding patient care/experience.
- Encourage and share knowledge to develop tomorrow's experts.
- Influence national policy to increase resources allocated to eye health.

[Read our strategy here.](#)

2 Role and responsibilities of the Scientific Advisory Panel

The role of the Scientific Advisory Panel (Panel) is:

- To provide advice and recommendations to the Trustees as to whether individual grant applications merit funding.
- To provide advice and recommendations on the progress and management of research projects.
- To provide advice and recommendations to the Trustees on funding procedures, communications, types of award and refinement of the Trustees' funding programmes and processes.
- On one-off bases a 'Special Advisory Panel' may be assembled upon approval by the Trustees and when necessary to assess non-standard application or other funding

proposals or initiatives that fall outside of established review, decision-making or funding mechanisms and delegations. The membership of the Special Advisory Panel will be drawn from current Panel members and include, as required, internal and external advisers with the required expertise.

3 Scientific Advisory Panel meeting details

3.1 Availability

Meetings are currently held three times a year approximately late February, June and November. For fellowship interviews, a special Panel is convened and is normally convened in early March. Outside of these meetings, Panel members will be asked from time to time and in a rolling capacity to consider applications from ad hoc funding schemes. Not all Panel members will be required at every meeting but each Panel member is expected to attend at least one meeting every calendar year.

3.2 Location

Meetings are held at Moorfields Eye Hospital, City Road, London EC1V 2PD. On occasion, teleconferencing or videoconferencing may be used.

3.3 Remuneration

These positions are unremunerated but the Panel members are reimbursed for reasonable travel and subsistence and when necessary, overnight accommodation.

4 Person specification

Applications are sought from individuals who have a range of expertise and experience including established expertise: in vision research, education, clinical service improvement, medical, nursing or allied health within the eye health sectors, to compliment expertise of existing members and to better reflect the charity's broadening remit of the grant making programmes.

We would particularly welcome candidates that have one or more of the following specialism or experience:

- Genetics, genomic medicine
- Corneal and ocular surface
- Imaging, Informatics
- Nursing, allied health and optometry
- Clinical trials
- Public/Patient engagement, involvement and experience

The successful candidate will be able to demonstrate the following criteria.

Essential

- A commitment to Moorfields Eye Charity mission, role, values and priorities.

- Recognised expert at level appropriate to experience and field of work and at level required to consider funding applications submitted to Moorfields Eye Charity.
- A clear understanding of the contribution of the grant making and research sector to society and the economy, and the role of multidisciplinary research in that.
- An understanding of the UK and international ophthalmic funding environment
- Domain expertise and an ability to advise on new opportunities within the remit of the Moorfields Eye Charity.
- Strong analytical and judgement skills, with unbiased, independent thinking.

Desirable

- Knowledge of and strong personal interest in some areas of Moorfields Eye Hospital and UCL Institute of Ophthalmology's work.
- Experience of serving on a grant making advisory committees.
- Knowledge of the decision-making process for charity-funded programmes and the associated strategic issues.
- Experience of patient/public engagement with research.

Desirable criterion for those interested in being considered for the Chair.

- Experience of effectively chairing or leading a multi-disciplinary group of senior experts.
- Experience of serving on a grant making advisory committee for a NHS linked/associated charity.
- Ability to make decisions and take responsibility.

5 How panel members will be selected

Applications will be considered as part of the standard review of the membership of the Scientific Advisory Panel by the Moorfields Eye Charity Trustees Grants Committee. A shortlist of Panel candidates may be interviewed if necessary. Candidates shortlisted for the position of Chair will be interviewed by a panel of Moorfields Eye Charity Trustees and Charity senior staff. Panel members will be appointed by the Trustees of Moorfields Eye Charity for a period of three years with a reappointment of three years on mutual agreement.

6 How to apply

All candidates should provide a

1. supporting statement
2. short CV
3. completed additional information forms
 - a. Data protection
 - b. Conflicts of interest

6.1 Supporting statement

You should describe your own skills and experience in these areas and how you would bring this experience to the work of the Panel. For this, candidates should submit a covering letter, limited to two sides of A4.

This letter is an opportunity for candidates to demonstrate why they would like to be considered and how they meet the person specification. You should specifically provide/address the following:

- Evidence of a high-level of expertise in one or more of areas required evidenced by a strong record of achievement at a national or international level, with strong networks in the field.
- Experience and evidence of effective contribution to multi-disciplinary groups advising on complex scientific, healthcare or technical questions.
- Strong analytical and judgement skills, with independent thinking and being open to challenge
- Well-developed interpersonal and communication skills with a collaborative style and an ability to engage and communicate with non-expert audiences

For those interested in the Chair role

- Experience of chairing or leading a multi-disciplinary group of senior experts.

6.2 Short CV

Please attached a short CV (maximum 2 A4 pages – any additional pages will be automatically deleted from the application).

Please email completed application forms to ailish.murray1@nhs.net by Friday, 15 February 2019 with reference **MECSP19** in the subject line.



6.4 Conflicts of interests form

Conflicts of interest

Please give details of any professional, business or other interests or any personal connections which, if you are appointed, could present a conflict of interest holding this role.

Any potential or actual conflicts of interest detailed here will not prevent your application being considered but may, if appropriate, be explored with you to establish how you would address the issue(s) should you be successful in your application. If you have no interests that might be actual or perceived conflicts of interest, please write "none".

Name

Date